



FULL GOVERNING BODY MEETING

15 November at 6.00 pm

Governors	Type	Present
Mick Poole	Chair/LA Governor	Yes
Kate Higham	Headteacher	Yes
Gail Baker	Staff Governor	Yes
Sachin Kotalwar	Parent Governor	Yes
Nicki Read	Parent Governor	Apologies accepted
Emily Russell	Co-opted Governor	Yes
Sofia Khwaja	Co-opted Governor	Yes
Tracey Casey	Co-opted Governor	Yes
Vacancy	Co-opted Governor	
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	Bryony Hallows, prospective governor, joined the meeting
1	Apologies – See above
2	Declaration of Interests – None
3	Previous Minutes – 20.09.23 Minutes were deemed a true reflection of the meeting – approved.
4	Policies CEIAG – Some headings changed - Approved PSHE – No changes - Approved Data Protection – No changes - Approved Safeguarding and Child Protection – No changes - approved KCSIE – SBC - No changes - approved Lone Working – No changes – for information Appraisal for Teachers – SBC – No changes - Approved Health & Safety – minor changes – Healthy & Safety Lead named in the policy for clarity - approved Teacher's Pay – Information only – SBC policy

	SEN – tweaks only - approved
5	<p>Head Teacher’s Report to Governors</p> <ul style="list-style-type: none"> • Learning Walks – GQ: <i>Where is the evidence?</i> It was confirmed that the QA Lead (Jo Brierley) has it. • OT – GQ: <i>Have OT visited the school already or are they going to in future?</i> It was confirmed that OT are and have been visiting the school, unfortunately, due the number or pupils with this need, not all have been seen yet but will be seen, hopefully, by Christmas • It was noted that school needed 10 TAs, and 10 TAs have been employed, however, there are 2 registrations coming up so • There will be no Agency TAs after Christmas – they are too expensive • GQ – <i>what about apprenticeships?</i> We have employed apprentices in the past. Kate will look into it again. • Behaviour – The term suspension is used instead of exclusion. • Legal Action – Kate explained the details to Governors (not to be minuted). Governors were pleased to note that all procedures were conducted correctly, and no staff are responsible. There was no complaint from parents at the time, or since, to any member of staff including the headteacher.
6	<p>Teachers’ Performance Management</p> <p>Nicki confirmed (via email and Monitoring Form) that this had been performed satisfactorily</p>
7	<p>Staffing</p> <p>Teachers:</p> <p>1 leaving for a position in another school</p> <p>1 retiring at Christmas</p> <p>1 Unqualified teacher relocating.</p> <p>Advert is out</p>
8	<p>Finance – Meeting 15.11.23</p> <p>The meeting was not quorate – it has been postponed until 24.01.24</p>
9	<p>Quality Assurance</p> <p>Report from Bill Jerman (SIP) on English and PE in Secondary</p> <p>English report was positive.</p> <p>PE – there are now 3 PE leads – one each for Primary, Secondary and Sixth Forms and Action Plans will be in place by Term 3. The changes will take until the end of the year to embed, and are part of the development plan.</p> <p>Governors will have a copy of the plans when they are published.</p>
10	<p>Electric Car Charging</p> <p>Pay per Charge points have been installed</p>
11	<p>Health & Safety</p> <p>No items to discuss from term 1</p>
12	<p>Training</p> <p>No training has been undertaken during Term 1</p>

13	SEF and Development Plan No change
14	Governor Challenge/Monitoring Nicki visited the school on 10.10.23 to monitor how school is managing re increase in pupils and the Sixth Form relocation to the New College site – see Monitoring report
15	Safeguarding Some governors confirmed they have undertaken the Safeguarding Survey. Sachin to confirm his completion of Prevent Tracey Casey was confirmed as the Filtering & Monitoring Governor
16	Data Protection Nothing to report
17	Staff Wellbeing The new staff room has been completed. The feedback from staff is very positive. Governors would like to thank Steve and his team for completing this in record time over the half term
18	Governance Matters & Correspondent Governors welcomed Bryony as a Co-opted Governor
19	AOB <ul style="list-style-type: none"> • September 2024 intake: Kate reported that Crowdys will have 10 places available. SBC have indicated there are currently 80 pupils looking for a SEN placement! Crowdys have no more space. • Emily (Head of Primary) Gave a presentation to governors regarding Early Years as we now have 2 Reception Classes. Clerk has forwarded the slides to governors.

Meeting ended 7:45
Next Meeting: 24 January 2024
5:15 Finance
6:00 Full Governors