



VPN Access and Usage Policy

Purpose

The deployment of VPN services will allow Crowdys Hill school users to connect directly to the school network through the Internet. In order to allow this connectivity, secure connection issues, performance issues, and bandwidth utilization criteria must be addressed.

A VPN is a private network that extends across the public internet. It enables school staff to send and receive data across public networks as if their computing devices were directly connected to the school internal network. The data is encrypted from end-to-end to prevent interception.

Approved by Governors on 24.01.2024

Signed: Chair of Governors

Headteacher

Review date: January 2026

Regulations for use of the VPN connection

It is the responsibility of those with VPN privileges to ensure that unauthorized users are not allowed to access Crowdys internal networks.

All computers connected to Crowdys internal networks via VPN or any other technology must use properly configured, up-to-date anti-virus software

Only school laptops configured for Crowdys VPN access will be able to connect to school network, no other devices can't be used for this.

Use of the equipment must be in accordance with all current UK legislation and must comply with any license conditions on the hardware and software and its use. License conditions may apply to access data or systems as well as the use of the equipment.

VPN users will be automatically disconnected from the Crowdys network after thirty minutes of inactivity. The user must then logon again to reconnect to the network. Pings or other artificial network processes are not to be used to keep the connection open.

Network connection activity may be logged and monitored for security purposes

Scope

This policy applies to all Crowdys Hill school, staff who use a school laptop configured for VPN access. This policy applies to implementations of VPN that are directed through L2TP VPN authentication.

Exceptions

Any exceptions to this Policy must be approved in writing by ITS.

Enforcement

If security is breached as a result of a violation of this policy, the person guilty of such violation may be subject to disciplinary action. ITS reserves the right to restrict any device or connection that does not comply with this policy.

Declaration:

I agree to abide by the above policy for VPN access.

Department Job Title.....

Your Full NameYour Signature.....

Date

Approving Manager Name and Position.....

Approving Manager's Signature.....

Date.....