



FULL GOVERNING BODY MEETING

21 June 2023 at 6.00 pm

Governors	Type	Present
Mick Poole	Chair/LA Governor	Yes
Kate Higham	Headteacher	Yes
Gail Baker	Staff Governor	Yes
Sachin Kotalwar	Parent Governor	Via Teams
Nicki Read	Parent Governor	Yes
Emily Russell	Co-opted Governor	On residential
Sofia Khwaja	Co-opted Governor	Apologies received
Tracey Casey	Co-opted Governor	Yes
Vacancy	Co-opted Governor	

Ben Vickery – Careers presentation - Governors were very impressed and interested in Ben's presentation. He answered all questions with enthusiasm and expertise.

Lisa Bailey, Head of Sixth Form – Sixth Form move to New College, North Star Site. Lisa explained the reasons and problems with the move to the College. Governors were challenging were satisfied with explanations.

1 **Apologies** – See above

2 **Declaration of Interests** – None

3 **Previous Minutes – 03.05.23**

Minutes were deemed a true reflection of the meeting – approved.

Policies

Code of Conduct
Behaviour for Learning

Both Policies were approved by Governors

Head Teacher's Report

Governors came to the meeting with queries:

	<p>Science – are students going to access the practical's? the Science lab will be bookable as a science lab from September, however there are very limited things that our children can access. From We have a new Science Lead in post from September who will take over.</p> <p>Staff absence – Teachers – is high – usually about 2% TAs is always about 5/6%</p> <p>Pupil Attendance is moving up by little increments - some of it because we sometimes allow pupils to have time off for holiday in term time.</p> <p>Are the averages for Special Schools or all schools? Answer: Special schools</p> <p>Can the children be taught remotely if the child is away on long-term holiday? No, because of the way in which lessons are taught at school, ie bespoke to each child, and that can't be done remotely.</p>
	<p>College Update</p> <p>Lisa Baptiste presented to Governors regarding the move to College. Governors were very interested and had queries which were answered satisfactorily.</p> <p>One governors worried about outdoor space for students, as they have quite a lot on the School site and it is noticed that the sixth Formers use it. Lisa is looking into it – there might be space in the tennis court area. It might be that those that need to be outdoors will have to stay in school.</p>
	<p>Staffing</p> <ul style="list-style-type: none"> • 10 Vacancies for TAs – not filled yet. • We have some on supply but this is expensive. • 2 primary teachers down – we have on HLTA who has agreed to do the Level 5 course in September and will take on a primary class. • 1 short for September.
	<p>Quality Assurance – Term 5</p> <p>See HT's report</p>
	<p>Health & Safety</p> <p>Still awaiting the latest audit report from SBC. As soon as it is received it will be shared with Governors</p> <p><i>Update: this was received and sent to Governors on 4 August 2023. Governors will go to the next meeting with any queries.</i></p>
	<p>Training</p> <p>Governors received training on Careers and Sixth Form during this meeting</p>
	<p>SEF & Development Plan</p> <p>This is not the final version. The final version will be available in September. Kate will keep governors updated.</p> <p>GQ – what are the Authority priorities for next year? SBC priorities are community, communication and knife crimes.</p> <p>Development plans – wrong dates on some of them. Kate will update and re-send</p>
	<p>Governor Challenge Visits/Monitoring</p> <p>Sophia has offered to show the new governors around. She will be in touch with Sachin and Nicki for dates in September.</p>

	<p>Safeguarding</p> <p>There will be a new Keeping Children Safe in Education policy in September (KCSIE), which will be passed to Governors as soon as it is available.</p> <p>The continuation of Sarah turner’s Safeguarding presentation will be concluded on 8 July.</p> <p><i>Update: this was postponed due to lack of participation. It will be re-scheduled in Term 1</i></p>
	<p>Data Protection</p>
	<p>Staff/Pupil Wellbeing</p> <p>Year 7 parents evening questionnaire: GQ How many responses ? 15 – they were good responses.</p> <p>GQ – Would like information of parent questionnaires that are not part of the parents evening.</p>
	<p>Governance Matters & correspondence</p> <p>Governors Support – Governors agreed that Clerk can ask Wiltshire County Council Governor Support to provide that service for us.</p> <p>Meeting date for next year were distributed</p>
	<p>AOB</p> <ul style="list-style-type: none"> • POD POINT – Clerk has a meeting with a company in August – she will bring details to the next meeting • Partition wall between reception and meeting room is going to taken down and the Annual Review and EHCP Coordination Team will be moving into that space so Reception is manned at all times. The work cost £2,000 • Teachers strike – 5 and 7 July the Music Festival Day and some other summer stuff has had to be cancelled. There might be more strikes in the Autumn • Academy move? Governors should look at academisation again next year. There are only 14 schools who are not academy’s now. DfE is now saying that schools should be looking at it or on the way to doing it by 2025. <i>To be added as a standing item going forward.</i>

Meeting ended 8:15
Next Meeting : 20 September 2023 at 6:00 pm