

World of Work – Statement of Work

Overview for Sixth Form World of Work (WOW)

	Term 1	Term 2	Term 3	Term 4	Term 5	Term 6
Term Focus	<p>Students are encouraged to assess personal strengths with a focus on transferable skills.</p> <p>Students are encouraged to think about the kind of behaviour potential employers look for</p> <p>Enterprise scheme. To set up and run a class business throughout the year.</p>	<p>Economic awareness is developed and students are encouraged to think about employability, which careers appeal to them and to identify and set themselves realistic future goals.</p> <p>Students are encouraged to investigate different jobs and careers and what they mean in terms of lifestyle, budgeting and a good work/life balance and develop economic awareness.</p> <p>Enterprise scheme.</p>	<p>Students are encouraged to attend careers talks, fairs, college open days and taster days with employers.</p> <p>Students are supported with post 19 choices and encouraged to consider all their options including further study and apprenticeships.</p> <p>EET (Education Employment Training) Charlotte Fox Phil Woods</p> <p>Building Bridges</p> <p>Enterprise scheme.</p>	<p>Students are assisted with CV writing and encouraged to have a completed a CV and cover letter</p> <p>Students are encouraged to challenge stereotypes within the world of work and traditional job roles.</p> <p>Enterprise scheme.</p>	<p>Students develop interview techniques and complete a mock interview both Internal/external</p> <p>Students have a wide range of opportunities to engage with a range of local business, FE, and training providers.</p> <p>Trips to large employers.</p> <p>Enterprise scheme.</p>	<p>Students complete work experience ongoing throughout the year.</p> <p>Travel training to places of employment.</p> <p>Job agencies/Pertemps/job centre Classes to visit</p> <p>Enterprise scheme.</p>

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Week 1	Research strengths. Mind Maps.	To be able to understand how much money we need to live on. How much does it cost to run a house?	To be able to know and understand what their next steps will be? Look at when careers talks, fairs, college open days and taster days with employers.	What is a CV? Why do we need one?	What happens in an interview?	
Week 2	To be able to know their own strengths.	What bills need to be paid? Where does the money come from to pay these?	Book into events that appeal.	How to compile a CV. What needs to be in a CV.	Research appropriate interview techniques.	
Week 3	To be able to Understand and know their own strengths and how to transfer these into a work place.	Investigate the type of job they would like? What the salary is? Hours worked?	Fill in college application forms.	CV writing	Mock interviews with peers.	
Week 4	Research different companies behaviour policies	Contract type?	Fill in college application forms	CV writing	Mock interviews with staff.	
Week 5	What is inappropriate behaviour in a workplace and the consequences of it.	What is work/life balance?	Look at apprenticeships? What are they?	CV writing	Mock interviews internally.	
Week 6	What is appropriate behaviour in a workplace and the benefits of it.	Realistic goals. Is the job they have chosen a realistic target?	What are the benefits of an apprenticeship?	What is a stereotype in the workplace and how can we challenge it?	Mock interviews externally.	

Key Stage 5 Goals:

- Students are encouraged to assess personal strengths with a focus on transferable skills.
- Students are encouraged to investigate local job opportunities different jobs and careers and what they mean in terms of lifestyle, budgeting and a good work/life balance and develop economic awareness.
- Students are encouraged to challenge stereotypes within the world of work and traditional job roles.
- Students have a wide range of opportunities to engage with a range of local business, FE, and training providers.
- Economic awareness is developed further and students are encouraged to think about employability, which careers appeal to them and to identify and set themselves realistic future goals.
- Students complete work experience.
- Students develop interview techniques and complete a mock interview with a local employer.
- Students are supported with post 19 choices and encouraged to consider all their options including further study and apprenticeships.
- Students are encouraged to think about the kind of behaviour potential employers look for.
- Students are encouraged to attend careers talks, fairs, college open days and taster days with employers.
- Students are assisted with CV writing and encouraged to have a completed a CV and cover letter.